

03/25/2026

The Marshall County Commission met in a regular session on Wednesday, March 25, 2026, at 10:00 a.m., in the Marshall County Commission Chambers. County Engineer Mike Knop led the invocation, and Commissioner Lee Sims led the Pledge of Allegiance.

PRESENT:

John Young, Chairman
Ashleigh Bubbett, County Administrator
Vacant, District 1 Commissioner
James R. Watson, District 2 Commissioner
Lee Sims, District 3 Commissioner
Joey Baker, District 4 Commissioner
Mike Knop, County Engineer
Kristal Jones, Administrative Assistant
Tanya Giroir, Commission Clerk
Annaleigh Holt (sitting for County Attorney Clint Maze), Attorney

ABSENT:

Clint Maze, County Attorney

CONSENT AGENDA

A motion was made by Commissioner Sims, duly seconded by Commissioner Baker, to approve the consent agenda as presented by Chairman Young. The consent agenda includes the minutes from the March 11, 2026, regular scheduled meeting, and the claims docket for the period from March 10, 2026, to March 23, 2026, totaling \$984,505.35.

APPROVE NORTH JET PEP LOCATED AT 8640 HWY 231 N, ARAB, FOR COUNTY ALCOHOL LICENSES FOR RETAIL BEER (OFF-PREMISES) LICENSE TYPE 50 AND RETAIL WINE (OFF-PREMISES) LICENSE TYPE 70

A Public Hearing was held during the Work session. Lisa Killen opposed North Jet Pep receiving an alcohol license. A motion was made by Commissioner Watsons, duly seconded by Commissioner Sims. All members voted affirmatively to approve North Jet Pep located at 8640 Hwy 231 N, Arab, for County Alcohol Licenses for Retail Beer (Off-Premises), License Type 50, and Retail Wine (Off-Premises) License Type 70.

STATE OF ALABAMA
MARSHALL COUNTY

APPROVING ISSUANCE OF ALCOHOLIC BEVERAGE LICENSE

WHEREAS, MAA Kasumbal, Inc, DBA North Jet Pep, located at 8640 Highway 231 North, Arab, AL, has applied for the following Alcoholic Beverage Licenses: Retail Beer/Retail Wine (Off-premise only).

WHEREAS, the County Alcohol License Review Committee has reviewed the application and has recommended that this license be granted.

Now, therefore, be it resolved by the Marshall County Commission that it grants its consent to and approval of issuance of such license, on the contingency that the establishment passes all ABC Board requirements and all requirements issued through the Commission as adopted by the resolution regulating the sale of alcohol beverages within the unincorporated areas of Marshall County, Alabama.

APPROVE PURCHASING CARD POLICY

A motion was made by Commissioner Sims, duly seconded by Commissioner Watson, and all members voted affirmatively to approve the Purchasing Card Policy through the county-approved bank, Citizens Bank & Trust.

APPROVE MODIFICATIONS TO THE TRAVEL POLICY

A motion was made by Commissioner Baker, duly seconded by Commissioner Watson, to approve modifications to the Travel Policy as written. A roll call was performed with District 2 Commissioner Rick

03/25/2026

Watson voting Yes, District 3 Commissioner Lee Sims voting No, and District 4 Commissioner Joey Baker voting Yes. The motion passed 2-1.

Changes are as follows:

A. REIMBURSEMENT FOR MEALS

The traveler will be reimbursed for the actual expense of breakfast, lunch and dinner each day while in travel status, up to the maximum amount per day of daily meals and incidental expenses as set by the U.S. General Services Administration at the time of travel. Itemized receipts are required that indicate what was purchased, date, name, and location of the restaurant, and the number of persons served. In the unlikely event that an itemized receipt cannot be obtained, an un-itemized receipt may be submitted along with an affidavit, signed by the traveler, indicating what was purchased, the number of persons served and certifying that no alcohol was purchased.

APPROVE BOARD APPOINTMENT FOR COOSA VALLEY YOUTH SERVICES BOARD OF DIRECTORS

A motion was made by Commissioner Watson to appoint Chairman John Young, duly seconded by Commissioner Baker, and all members voted affirmatively to appoint Chairman John Young for the Coosa Valley Youth Services Board of Directors for a term of 3 years ending April 2029.

APPROVE BOARD APPOINTMENT FOR THE MARSHALL-JACKSON 310 AGENCY

A motion was made by Commissioner Sims to re-appoint Brandon Evans, duly seconded by Commissioner Baker, and all members voted affirmatively to re-appoint Brandon Evans to the Marshall-Jackson 310 Agency for a term of 6 years ending April 2032.

APPROVE EXTENDING THE 2-WEEK APPLICATION PERIOD FOR THE MARSHALL-JACKSON 310 AGENCY

A motion was made by Commissioner Sims, duly seconded by Commissioner Baker, and all members voted affirmatively to approve extending the 2-week application period for the Marshall-Jackson 310 Agency.

ANNOUNCE A 2-WEEK APPLICATION PERIOD FOR AN ADDITIONAL BOARD MEMBER FOR MARSHALL-JACKSON 310 AGENCY

APPROVE BOARD APPOINTMENT FOR THE MOUNTAIN LAKES BEHAVIORAL HEALTH BOARD

A motion was made by Commissioner Watson to re-appoint Jo-Anne Hutton, duly seconded by Commissioner Baker, to re-appoint Jo-Anne Hutton for the Mouth Lakes Behavioral Health Board for a term of 6 years ending April 2032.

REVENUE COMMISSION – APPROVE PEST CONTROL AGREEMENT WITH SAND MOUNTAIN PEST FOR THE MARTLING ROAD BUILDING

A motion was made by Commissioner Watson, duly seconded by Commissioner Baker, to approve the Pest Control Agreement of \$90 a month and the Termite Agreement for \$285 a year with Sand Mountain Pest for the Martling Road Building.

ENGINEERING – APPROVE VARIANCE AND PLAT FOR CROWDER’S MAPLES DRIVE SUBDIVISION LOCATED IN DISTRICT 2

A motion was made by Commissioner Watson, duly seconded by Commissioner Baker, to approve the Variance and Plat for Crowder’s Maples Drive Subdivision as advised by County Engineer Mike Knop, located in District 2.

ENGINEERING – APPROVE CONCORD ROAD SUBDIVISION LOCATED IN DISTRICT 3

A motion was made by Commissioner Sims, duly seconded by Commissioner Baker, to approve the Concord Road Subdivision located in District 3.

APPROVE PARTICIPATION AGREEMENT OPIOID SETTLEMENT FOR SIX (6) REMNANT DEFENDANTS – OPIOID LITIGATION

A motion was made by Commissioner Watson, duly seconded by Commissioner Sims, to approve the Participation Agreement Opioid Settlement for six (6) remnant defendants – Opioid Litigation.

03/25/2026

APPROVE THE SALE, TRADE, OR SCRAP OF FIXED ASSETS

A motion was made by Commissioner Sims, duly seconded by Commissioner Baker, and all members voted affirmatively to approve the sale, trade, or scrap of Fixed Assets.

FIXED ASSET/ SURPLUS/ SCRAP DECLARATIONS

3/25/2026

	<u>FA#</u>	<u>DESCRIPTION</u>	<u>DEPARTMENT</u>	<u>REASON</u>
<i>SCRAP</i>	11616	Time clock	Data Processing	Item is obsolete, broken or worn out
	11617	Time clock	Data Processing	Item is obsolete, broken or worn out
	11618	Time clock	Data Processing	Item is obsolete, broken or worn out
	11619	Time clock	Data Processing	Item is obsolete, broken or worn out
	11621	Time clock	Data Processing	Item is obsolete, broken or worn out
	11622	Time clock	Data Processing	Item is obsolete, broken or worn out
	11623	Time clock	Data Processing	Item is obsolete, broken or worn out
	11625	Time clock	Data Processing	Item is obsolete, broken or worn out

There being no further business, a motion was made by Commissioner Baker, duly seconded by Commissioner Sims, and so carried to adjourn.

MEETING ADJOURNED

John Young, Chairman

Vacant, District 1 Commissioner

James R. Watson, District 2 Commissioner

Lee Sims, District 3 Commissioner

Joey Baker, District 4 Commissioner